



SOLID LINE BLOCKS WILL BE SHARED WITH NDTMS
 DOTTED LINE BLOCKS ARE FOR LOCAL USE
 You do not have to re-record client or episode information to add new treatments or referrals or to close an episode.

Consent for NDTMS Y/N
 Client reference
 Keyworker

CLIENT INFORMATION

First name (initial)
 Surname (initial)
 Date of birth (dd/mm/yyyy) Stated sex M/F
 Country of birth
 Ethnicity (see reverse)

Religion or belief (see reverse)
 Disability (see reverse) 1
 2
 3
 Sexual orientation (see reverse)

EPISODE

Postcode
 DAT (of residence)
 Current housing situation
 Threatened with homelessness in the next 56 days (8 weeks)? Y/N
 British armed forces veteran? Y/N
 DAT/LA or prison transferred from

What event prompted the contact
 Required asmt imposed following positive test
 Restriction on Bail
 Conditional Cautioning
 Pre-Sentence Report
 Required by Offender Manager/DRR/ATR/IOM
 Voluntary - following release from prison
 Voluntary - following cell sweep
 Voluntary - liaison and diversion team
 Voluntary - other
 Following referral by treatment provider (post tx)
 Requested by Offender Manager (post DRR / ATR)
 Other

Date of the event which prompted this contact
 Contact / Assessment date
 Offence (see reverse)
 Main drug
 Route of administration of main drug?
 Inject Smoke Other
 Sniff Oral

Second drug
 Third drug
 Injecting status Previously Currently Never Declined to answer

Number of drinking days (0-28) in last 28 days
 Units of alcohol Daily average (0-200 units) (see reverse)

Pregnant Y/N
 Parental responsibility under 18s? Yes No Declined to answer

If client has parental responsibility, do any of these children live with the client?
 All Some None Declined to answer

How many children under 18 in total live in the same house as the client?
 No children (U18) living with client
 n (1-30) children (U18) living with the client
 Client declined to answer
 Undisclosed number
Client does not need to have parental responsibility

If client has parental responsibility and/or children living with them, what help are the children receiving? (Up to 3)
 (See reverse for definitions)
 Early help Looked after child
 Child in need None receiving any help
 Has a child protection plan Client declined to answer
 Other relevant child or family support service Not known

Issued naloxone at treatment start?
 Yes- nasal No- already in possession of adequate naloxone
 Yes- injectable No- assessed as not appropriate
 Yes- both nasal and injectable No- service does not provide naloxone
 Yes- not yet issued No- offered and refused

Ever been administered with naloxone to reverse overdose?
 Yes Unknown
 No Declined to answer

CASE CLOSURE (if not being taken on to caseload)

Prior to caseload closure date

If the client is not taken onto the caseload then the last assessment date should be entered.

- No further intervention required
- Did not want to engage
- Already case managed by structured treatment provider / other CJIT / Offender Manager
- Transferred – In custody
- Transferred – Not in custody
- Transferred to another CJIT area
- Transferred – Re-commissioning transfer

TAKEN ON TO CASELOAD

Caseload start date

If not being taken on to the caseload then this episode must be closed with a 'prior to caseload' reason.

REFERRALS

Referral date to structured treatment

Referral date to structured treatment

Referral date to structured treatment

CASE CLOSURE (from caseload)

From caseload closure date

This is the date the client left the caseload. A date should be entered (and the episode closed) if the client goes to prison. If a client's case closure was unplanned then the date of last face-to-face contact with the CJIT should be used. If a client has had no contact with the CJIT for 2 months then, for NDTMS purposes, it is assumed that the client has disengaged and a case closure date should be returned at this point using the date of the last face-to-face contact with the client.

- Care plan objectives completed – Drug free
- Care plan objectives completed – Alcohol free
- Care plan objectives completed – Occasional user
- Transferred – Not in custody
- Transferred – In custody
- Transferred to another CJIT area
- Transferred to offender management team and no longer case managed by the CJIT
- Transferred – Re-commissioning transfer
- Incomplete – Dropped Out
- Incomplete – Treatment withdrawn by provider
- Incomplete – Retained in custody
- Incomplete – Client died

USEFUL INFORMATION

Ethnicity	Religion	Disability	Sexual orientation	Offence
White-British	Baha'i	Behaviour and emotional	Heterosexual or straight	Theft – shoplifting
White-Irish	Buddhist	Hearing	Gay or Lesbian	Theft – of a vehicle
White-Other White	Christian	Manual dexterity	Bisexual	Theft – from a vehicle
White-Gypsy or Roma or Traveller or Irish Traveller	Hindu	Learning disability	Other sexual orientation not listed	Attempted fraud
Black/Black British-African	Jain	Mobility and gross motor	Not stated	Theft – other
Black/Black British-Caribbean	Jewish	Perception of physical danger	Client asked and does not know or is not sure	Attempted handling
Black/Black British-Other Black	Muslim	Personal, self-care and continence	Not known (not recorded)	Robbery
Mixed-White and Black African	Pagan	Progressive conditions and physical health (such as HIV, cancer, multiple sclerosis, fits etc)		Burglary – domestic
Mixed-White and Black Caribbean	Sikh	Sight		Burglary – other
Mixed-White and Asian	Zoroastrian	Speech		Domestic violence
Mixed-Other Mixed	Other	Other		Wounding or assault
Other Ethnic-Chinese	Declines to Disclose	No disability		Anti-social behaviour
Other Ethnic-Other	Patient religion unknown	Not stated (client asked but declined to provide a response)		Misc. crimes against society
Asian or Asian British-Indian				Drink driving
Asian or Asian British-Pakistani				Drug driving
Asian or Asian British-Bangladeshi				Other
Asian or Asian British-Other Asian				Attempted theft
Not stated				
Ethnicity is unknown				

Drink	%ABV	Units
Pint ordinary strength lager, beer or cider	3.5	2
Pint strong lager, beer or cider	5	3
440ml can ordinary strength lager	3.5	1.5
440ml can strong lager, beer or cider	5	2
440ml can super strength lager or cider	9	4
1 litre bottle ordinary strength cider	5	5
1 litre bottle strong cider	9	9
Glass of wine (175ml)	12	2
Large glass of wine (250ml)	12	3
Bottle of wine (750ml)	12	10
Single measure of spirits (25ml)	40	1
Bottle of spirits (750ml)	40	30
275ml bottle alcopops	5	1.5

EHCS	
Early Help (family support)	Early Help - the needs of the child and family have been assessed and they are receiving targeted early help services as defined by Working Together to Safeguard Children 2015 (HM Govt.).
Child in need (LA service)	Child in need – the needs of the child and family have been assessed by a social worker and services are being provided by the local authority under Section 17 of the Children Act 1989.
Has a child protection plan (LA service)	Has a child protection plan - social worker has led enquiries under Section 47 of the Children Act 1989. A child protection conference has determined that the child remains at continuing risk of 'significant harm' and a multi-agency child protection plan has been formulated to protect the child.
Looked after child (LA service)	Looked after child - arrangements for the child have been determined following statutory intervention and care proceedings under the Children Act 1989. Looked after children may be placed with parents, foster carers (including relatives and friends), in children's homes, in secure accommodation or with prospective adopters
No	Children are not receiving early help nor are they in contact with children's services.
Other relevant child or family support service	
Not known	

HOUSING SITUATION

Owns home		Other – authorised Gypsy and Traveller site	
Rented home only – self-contained – rents from a private landlord		No home of their own – living with friends as a short-term guest	Has own bed space
Rented home only – self-contained - rents from a social landlord (local authority or housing association)		No home of their own – living with family as a short-term guest	Has own bed space
Rented home only – shares facilities - rents from a private landlord	Shares facilities with others eg shared kitchen or bathroom	No home of their own – sofa surfing (sleeps on different friends' floor or sofa each night)	Does not have a bed space
Rented home only – shares facilities - rents from a social landlord (local authority or housing association)	Shares facilities with others eg. shared kitchen or bathroom	No home of their own – lives on the streets/ rough sleeping	
Other – university or college accommodation		No home of their own – squatting	
Other – living with friends permanently		No home of their own – night/winter shelter	
Other – living with family permanently		No home of their own – bed and breakfast, or other hotel	
Other – supported accommodation	Where housing, support and sometimes care services are provided to enable independent living. Permanent solution, not a homelessness response.	No home of their own – hostel	
Other – health care setting	eg. mental health institution or hospital	No home of their own – supported accommodation	Where housing, support and sometimes care services are provided to enable independent living – specifically provided as a temporary solution to alleviate homelessness/enable move to more permanent situation
Other – accommodation tied to job		No home of their own – temporary housing	Other forms of temporary housing not
Other – approved premises	Used primarily for high and very high risk of serious harm individuals released on licence from custody	No home of their own – unauthorised Gypsy and Traveller encampment	